



DISQUALIFICATION FROM WORKING WITH CHILDREN, YOUNG PEOPLE & VULNERABLE ADULTS

Please read this information carefully before completing the declaration on the attached sheet. False information given may lead to dismissal.

Legislation requires that all adults who have substantial contact with children, young people or vulnerable adults are required to have a Disclosure and Barring Service (DBS) check.

When anyone applies to work in a capacity which will bring them in to contact with under 18-year-olds or vulnerable adults, JR Social Care will ask them to complete the attached declaration and a DBS check form. The confidential form will be sent to the DBS who will send back details of all convictions and cautions except for some driving offences. Details of a person's criminal record are treated as being strictly confidential. **When working with children, young people under the age of 18 or vulnerable adults, no convictions or cautions are considered to be spent and therefore should be declared in the declaration below and Directors and Home Manager informed.**

In accordance with the Children Act 1989, the Protection of Children Act 1999 the Criminal Justice and Court Services Act 2000 and the Disqualification from Caring for Children Regulations 2002 JR Social Care will consider **any conviction or caution related to violence, drugs, sexual or any other offences against children or adults as a contraindication to employment and depending on the nature may disqualify employment in this type of work.** Other convictions will only be considered relevant where there may be implications for the care of children or vulnerable adults. **There are also a number of specific circumstances listed overleaf that will disqualify a person working with children and young people.**

Please read these carefully before signing the declaration on the attached page.

When the result of the DBS check is received, the applicant concerned will be notified if it is satisfactory. Where there are convictions or cautions that preclude the person from working with children or vulnerable adults, you will be informed of this. For any other convictions or cautions, after the concerns have been considered, the issues will be discussed with the applicant by JR Social Care's Directors and Home Manager. Only after this discussion will a decision be made as to whether the conviction or caution should be taken into account as part of the process of consideration for employment.

Please read the following information carefully.

As well as certain cautions or convictions there are a number of circumstances that preclude you from working with children or young people under the age of 18. These are listed below. **If none of the points are applicable to you, please sign the declaration on page 4 of this document. If you are unsure or do have a conviction or caution or are subject to one or more of the circumstances listed here, please contact Human Resources.**

You will be disqualified if:

1. You have had a child or children who have been made the subject of a care order under the Children Act 1989, The Children and Young Persons Act 1969 or any other Legislation.
2. You have a child who has been the subject of a Supervision Order with a requirement that as a young offender he or she live in Local Authority accommodation, have been made the subject of an improved school order or a fit person order, parental rights or trainee school order.

3. You had your parental rights and powers removed in respect of a child or he/she has been made the subject of a supervision requirement under Scottish Law.
4. You have had a child who has been made the subject of an order which removed him or her from an adoption placement.
5. There has been an order removing a child from your care who was a foster child.
6. You were someone who was concerned with the management or had financial interest in a private or voluntary interest in a private or a voluntary home which has been de-registered, has been refused registration or there has been a cancellation of the registration.
7. You have been prohibited from privately fostering a child or consent has been withheld for the care and maintenance of that child.
8. You have had a registration refused in respect of day-care or child-minding or had registration cancelled under past or present legislation.
9. You are on the Children's Barred List Check (formally list 99)
10. You are on the DoH List
11. You are on the National Assembly of Wales List
12. You have been convicted of any offence against a child or any other under Schedule 4 (including sexual and abduction offences against an adult)

AFTER CAREFULLY READING THE PREVIOUS PAGES PLEASE SIGN ONE
OF THE DECLARATIONS BELOW.

YOU WILL NOT BE ABLE TO COMMENCE EMPLOYMENT UNTIL THIS
FORM HAS BEEN RETURNED

**Failure to declare any circumstances, cautions or convictions spent or unspent may
lead to dismissal if appointed to the post you have applied for.**

I declare that none of the circumstances set out in this document apply to
me nor do I have any spent or unspent convictions or cautions.

Signed:	
Name (in block capitals):	
Date:	

I declare I have a conviction or caution or one or more of the circumstances
set out overleaf apply to me.

Signed:	
Name (in block capitals):	
Date:	

Please attach a detailed explanation of the conviction /caution /circumstance

DETAILED EXPLANATION OF THE CONVICTION /CAUTION /CIRCUMSTANCE

PLEASE EXPLAIN THE REASON FOR ACTIONS